

Official Transcript

A student, seeking to get Official Transcript for any course completed from Bareilly International University, Bareilly shall make an application enclosing self attested copy of all the statements of marks issued for the course along with prescribed processing charges. In general, it takes around 10 to 15 days to make transcript ready for issue. The transcript shall have to be collected from the Registrar Office in person only. In special circumstances, it can be collected by authorized representative, provided the authorization, made by the student, is duly supported by certified copy of photo and signature identity.

Transcript Charges –

A. For Post Graduate Program

Description	First Copy	Additional Copy
Application made within one year of the last examination	Rs.1500/- per script	Rs.500/- Each
Application made after one year but before three years of the last examination	Rs.2000/- per script	Rs. 500/- Each
Application made after three years but before five years of the last examination	Rs.2500/- per script	Rs.500/- Each

B. For Under Graduate Program

Description	First copy	Additional Copy
Application made within two years of the last examination	Rs.2500/- per script	Rs. 500/- Each
Application made after two years but before five years of the last examination	Rs.3000/- per script	Rs. 500/- Each
Application made after five years of the last examination	Rs.3500/- per script	Rs. 500/- Each

Note : The charges for the additional copy mentioned above are applicable only when the request for the additional copy is made at the time of issue of Official Transcript. Any request for the additional copy shall be processed at par with fresh application only.

Mode of Payment

- Amount applicable can be deposited at the University Cash Counter .A copy of the receipt is required to be enclosed.
- Amount applicable can be deposited by Demand Draft to be made in the name of “Bareilly International University, Bareilly” payable at Bareilly.
- The payment can also be made online to the University account as per following detail and proof of payment is required to be enclosed.

Bank :	Oriental Bank of Commerce
Branch Address	Pilibhit By Pass Road, Bareilly
Account No.	22342413000777
IFSC Code	ORBC0102234